

University of Karachi THE REGISTRAR OFFICE

Form No.____

(DEGREE SECTION)

APPLICATION FORM FOR RECEIVING DEGREE/DIPLOMA/CERTIFICATE

 The name and fa Registration Car 	INSTRUCTIONS ther's name written in the Degree/Diple d. If there is any error in the Enrolment	/Registration Card, please have it	For Office Endocsement
Form should	he concerned section befor Submission of be filled in and signed by the n/instructions overleaf.	e applicant himself/herself. ضروری بدایات	Pi
از ولمصد رر جنز يشن كارة	ت از دلمدن ر ر جنزیش کارڈ کے مطابق تحریر کیا جاتا ہے۔ اگرا	# 1 -	Please accept Rs.
	رائے سے میلے متعالقہ سیکٹن سے اسے درست کرالیں۔		
	افود پر کرے واقلا کرے۔	۲) ورخوات گزار کے لیے لازم ہے کہ وو قارم	Signature & Date
The Registran		٣) ويگر جرايات فارم کي پشت پر ملاحظ قرما کمي	Signature & Date
University of Karachi Karachi	í.		
Sir.			
	my degree/diploma/certificate of the exa	mination passed by me as per details	given below.
I. (a) Name:			
	(In English - Block Letters) Enrolme	ent /Registration Card)	م(انروکمنٹ ررجشریشن کارڈ کےمطابق)
(b)			
	(In Urdu)		
2. (a) Father's Name			لدیت (انروکمنٹ ررجنژیشن کارڈ کےمطابق)
(As entered in	(In English - Block Letters) Enrolmer	nt /Registration Card)	لدیت (انرومنٹ ررجنز مین کارڈ کے مطابل
(b)	(In Urdu)		
	(in Cruu)		Office Report
3. NIC No.		4. Male / Female	
5. Postal Address (in l	Karachi):		_ (
			Signature of Checker
		PTCL No.	- Oreman
			لحر کاکمل پیة (صرف کراچی) ــــــــــــــــــــــــــــــــــــ
			(4,00)
	DETAIL OF E	XAMINATIONS	
6. (a) Name of Exar		(b) Annual/Suppl/Scheduled	1
	ng the Final Exam		
	ege/Deptt/External	(0)	
	inal Year Exam.	(b) Enrolment/Reg. No	
, ,		(c) First Year Seat No. with	
Division/Grade		.,,	,
r. Division/Grade			
			Yours Obediently,
Date			Sanatura of the An-liver
Date:———		5	ignature of the Applicant
•••••			•••••
	(APPLICABLE TO	O RECULAR STUDENTS ONLY	

CERTIFICATE FROM THE CHAIRMAN OF THE DEPARTMENT/PRINCIPAL OF THE COLLEGE

I hereby certify that the above applicant passed the above mentioned examination from this Department//College and that I have no objection if the degree is issued to him/her ditrectly.

THE APPLICANT SHOULD READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE SUBMISSION OF THE APPLICATION FORM:

- 1. The applicant is required to enclose the following documents with the application form:
- (a) Original & Photo copy of Enrolment /Registration Card (original will be returned with the degree)
- (b) Original or attested photocopy of Admit Card.
- (c) Attested photocopy of NIC.
- (d) Attested photocopy of Marks certificate of final year examination.
- (e) Successful Pakistani candidates of Medical Examinations are required to submit attested photocopy of Essential Personal Registration Certificate issued by the Employment Exchange.
- (f) Consolidated Mark sheet of MBBS, BDS, B.S (Physiotherapy)
- (g) Foreign students shall submit photo copy of the Passport along with the application form.
- (h) Matriculation Certificate Photo Copy.
- (i) First to Final Professional Mark Certificates Photo Copy.
- 2. The applicant should fill up his/her name and father's name as entered in the Enrolment /Registration card in both languages i.e. English & Urdu. Corrections, if any should be made before applying for Degree through Enrolment/Registration Section.
- The regular candidates are required to submit their application through their Chairman of the Dept./Principal of the College concerned External candidates may, however, submit their application directly.
- 4. The Degree / Diploma / Certificate will be sent through Courier Service or UMS to the applicant at his/her home address in Karachi, as written in the form by him/her. Degree/Diploma / Certificate cannot be delivered directly by hand to the applicant or any- other person in any circumstances.

5. DUPLICATE DEGREE/DIPLOMA / CERTIFICATE

The duplicate Degree/Diploma/Certificate can be issued on prescribed application form alongwith: (1) an attested photocopy of lost degree diploma Certificate (2) an affidavit on a stamp paper of Rs.20-duly attested by a First Class Magistrate and (3) original cutting from any newspaper announcing the loss of the degree/diploma/certificate. In the applicant is required to submit all documents as mentioned in serial No.1

			Ordinary	Urgent	Most
6.	DETAILS OF ORDINARY / URGENT / MOST URGENT FEE.		Fee	Fee	urgent
					Fee
	a)	B.S (Bachelor of Studies)/B.A/B.Sc/B.Com/B.Sc/B.Sc (H.E),	1000/-	2500/-	3500/-
		B.O.L/M.A/B.P.A/M.P.A/M.T.M/M.A.S/M.Sc/B.A,B.Sc,B.COM(HON)/			
		M.COM/M.Sc(HE) /BLIS/MLIS.			
	b)	B.Pharm./B.L/L.L.B/B.Ed/B.P.Ed/B.Sc (Med.Tech)/B.Sc(Physio)/B.Sc	1500/-	3000/-	4000/-
		(Occupational.Thr.) B.Sc(War Std)/B.Sc (Maritime),B.S(Software Engineering),B.Sc			
		(Nursing)./ M.C.S/B.B.A(H)/B.B.A(P)			
	c)	Diploma Certificate PGD	1500/-	3000/-	4000/-
	d)	B.S(Physio)/ M.B.A/M.Pharm/M.B.B.S/B.D.S/M.P.H/M.Ed/LL.M/M.Sc/(Str.Std.)/	2500/-	4000/-	5000/-
		B.S & M.Sc (Physiotherapy)/M.I.B.F/M.Com/M.P.Ed/B.E/B.S/MHRM/ Actuarial Sc			
		BS(Agriculture)/Bachelor of (Design, Fine Arts, Arch)			
	e)	M.Phil:/M.S/Ph.D/M.D/D.Lit/D.Sc /Pharm-D / DPT	3000/-	4500/-	5500/-

7. DUPLICATE DEGREE /DIPLOMA / CERTIFICATE FEE:

Rs.1500/- extra in addition to the ordinary fee.

8. DEFACED DEGREE:

Rs.2000/- extra in addition to the ordinary fee.

- 9. (a) The fee once paid shall not be refunded.
 - (b) The University reserves the right to change or modify in the above fee.

10. MINMUM TIME FOR DESPATCH OF DEGREE/DIPLOMA/CERTIFIACTE BY COURIRER SERVICE OR UMS.

a) Ordinary : Two Months (Working Days)
b) Urgent : 20 days (Working Days)
c) Most Urgent : 10 days (Working Days)

d) The University reserves the right to extend the above mention duration.

	AFFIDAVIT				
(To be fi	lled by the applicant)				
(*****					
I, s	s/o-d/o	her	eby		
Solemnly affirm that the information given in the form is correct to the best of my knowledge.					
The Degree when delivered by the O			mbers		
for which I shall be wholly responsible.		,,,,			
		Yours obediently	V		
		1 ours obetienti	y		
Date:		Signature of the App	licant		
Date		Signature of the App	nicant		